

This fact sheet sets forth the items for the entry procedure to the LPGA Qualifying Tournament held by the LPGA of Japan. Any matters which are not referred to in this fact sheet will be set forth in the LPGA Qualifying Tournament Regulations and Fact Sheet which are separate from this document. For any matters not reflected in any of the above documents, the LPGA shall have the right to make decisions at its absolute discretion regarding such matters.

2019 Qualifying Tournament (QT)

Entry Fact Sheet

1. Eligibility/Entry Period/Entry Fees

Stage	Eligibility	Entry Start	Entry Deadline	Entry Fee (tax not incl.)	
				LPGA Members	Non-members
First Stage	① LPGA of Japan Members (including teaching professionals)	Aug.5 (Mon) 10:00	Sept. 20 (Fri) 17:00	¥40,000	¥50,000
	② Players who passed the 2019 JLPGA Pro Test Final Stage	Nov.11 (Mon) 10:00	Nov. 15 (Fri) 17:00		
	③ Players who played in the 2019 LPGA of Japan pro test Final stage and finished within 2 shots of the passing score.				
	④ Players ranked in the top 50 of the Rolex ranking as of Tuesday, October 15, 2019 *as a basic rule, players must be female and 17years of age or older as of April 2, 2019.	Oct. 15 (Tue) 10:00	Nov. 15 (Fri) 17:00		
	⑤ Japanese citizens who have been exempt on the US LPGA Tour for 2 consecutive years ⑥ Any other players approved by the LPGA of Japan *categories ③, ④, ⑤ will only be applied in 2019	Aug.5 (Mon) 10:00	Sep.20 (Fri) 17:00		
Final stage	① Exempt players of the 2019 season who lost their exempt status for the following year. ② Players who are 56 th to 70 th on the 2019 LPGA of Japan Money Ranking released following the "Daio Seishi Elleair Ladies Open." ③ Players who received a medical extension for 2019 who could not keep their exempt status for the following year. ④ Players who won a Step Up Tour event in 2019 (including temporary players) ⑤ Players who are between 3 rd and 10 th on the 2019 Step Up Tour Money Ranking.	When Qualified	Nov.30 (Sat) 17:00	¥50,000	¥100,000

⑥ Player who finished first at the 2019 Pro Test Final Stage.				
⑦ Player who qualified from the First stage				
⑧ Any other players approved by the LPGA of Japan				
*For categories ② and ⑤ the ranking will not be lowered under any circumstance)				

2. Dates and Sites

Stage	Section	Dates	Site
First Stage	A	November 26 (Tue) – November 29 (Fri)	Boso Country Club (Chiba)
	B	November 26 (Tue) – November 29 (Fri)	Ise Country Club (Mie)
	C	November 26 (Tue) – November 29 (Fri)	Shunan Country Club (Yamaguchi)
Final Stage		December 3 (Tue) – December 6 (Fri) *Substitute Day December 7th (Sat)	Kodama Golf Club (Saitama)

3. Entries

(1) Entry Process

Complete entries for each stage of the QT and pay entry fees using the LPGA MYPAGE (LPGA of Japan tournament website)

LPGA MYPAGE : <https://my.lpga.or.jp/mypage/signin> ⇒



*Entry procedure on the LPGA MYPAGE is only in Japanese.

★Players entering the first stage from categories ④ and ⑤

Please advise the LPGA office in advance. We will issue a LPGA MYPAGE account upon notice.

*A copy of an ID with a photo (passports etc.) needs to be uploaded.

*there will be no requirement to have a recommendation by a LPGA of Japan Player at the time of entry.

Recommendation by a JLPGA member will be required when registering for the TP One Year Membership.

*Further details will be provided once you contact the LPGA of Japan

<Contact > TEL 03-3546-7801 e-mail m3_qualify@lpga.or.jp Tournament Division, Saito or Masuda.

(2) Payment of Entry Fees

Necessary payment procedures must be made on the LPGA MYPAGE.

Payment must be made using a credit card or at a convenience store.

*Credit cards accepted: VISA, MasterCard, JCB, AMEX, DINERS

*Convenience stores accepting payment; Seven Eleven, FamilyMart, LAWSON, MINISTOP, Seicomart

(3) Assignment of Section for Qualifying stages

For the first stage, Sections will be assigned first come first serve on the entries received. Select the Section desired when submitting entries on MYPAGE.

*1st stage Section allocation notification will be sent out at the beginning of October 2019. (Tentative)

*If applicants for any Section exceeds the capacity for the 1st QT, the LPGA of Japan will decide at its sole discretion where the players will be allocated for those entered after the maximum number has been reached. The applicants agree to accept the Section assigned.

*Once a Section has been assigned, players will not be able to change Sections under any circumstance.

*Depending on the number of players applying for the QT, there may be changes in the number of Sections and dates for the First QT.

*If changes are made in the number of Sections, there will be a questionnaire sent to the MYPAGE asking players for their choice of Sections. Players will be designated the new Section as per their choice, but if the applicants exceed the capacity for a section, then, the players will be assigned in the order of the original entry submission.

*those who are playing in the first stage under categories ② Players who passed the 2019 JLPGA of Japan Pro Test Final Stage ③ Players who played in the 2019 LPGA of Japan Pro Test Final stage and finished within 2 shots of the passing score. ④ Players ranked in the top 50 of the Rolex ranking as of Tuesday, October 15th, 2019, will be able to submit their location preference upon entry, but depending on the number of entries, they may not be assigned to the preferred section.

(4) Points to note for Entry

- ① Upon confirming the entries on MYPAGE and receipt of the documents required, the LPGA of Japan will send an email to the email address registered on the MYPAGE “<LPGA> notice of confirmation of entry.” (You cannot reply to this email)
This email will serve as the notice that your entry is complete.
- ② Entries will not be accepted after the closing date for any reason.
- ③ Entries via phone, email and fax will not be accepted.
- ④ Confirmation of the completion of the entry procedure will be the responsibility of the applicant of the QT (“Applicant”).
The Applicant must confirm the receipt of entry on the LPGA MYPAGE herself and the LPGA of Japan shall not be held responsible for any Applicants who are not able to play in the QT due to failure to confirm the receipt of entry.
- ⑤ Entry fee will be paid at the time of entry, but if a player contacts the LPGA of Japan office before the application deadline and cancels her application, or if the player receives the right to play in the Final stage and becomes exempt from the first stage, the entry fee will be returned. Entry fee will not be returned after the application deadline.
- ⑥ If it is deemed that a player is not suitable to play in the QT, the LPGA of Japan has the right to cancel the player’s entry to the QT at its sole discretion.
- ⑦ As a basic rule, all QT applicants must register to the QT using her real name. Japanese Katakana will be used for players of foreign nationality even if they have names using Chinese Characters. The exception to this rule will be if a player is already using a player name/nickname when playing tournaments in other countries.
- ⑧ If there are any changes to personal information submitted after QT entry is complete, a player must inform the LPGA of Japan immediately through the MYPAGE.
- ⑨ **The LPGA of Japan will not send any qualification information to the players who have qualified for each of the stages. It is the sole responsibility of the qualified players to enter each stage within the registration period.**

4. Tournament Format and Proceeding to the Next Stage

Stage	Format	Proceeding to the next stage
First Stage	<p>① 4 days/ 72 hole stroke play</p> <p>② All tied scores shall be ranked by card play-off in the following order: the best fourth round score → the best third round score → the best second round score → the best fourth round score on 18th hole, 17th hole, and so on.</p> <p>③ The First Stage will be deemed “officially completed” if 36 holes are completed. If 36 holes are not completed within the schedule, a separate date will be decided to complete the competition.</p> <p>④ Upon completion of the tournament at each location, the players with the better total score will proceed to the Final QT. The number of players who will qualify from each site for the Final QT will be posted at the golf course. .</p>	<ul style="list-style-type: none"> ·The final number of the players proceeding to the Final Stage will be decided after the completion of the 2019 Daio Seishi Elleair Ladies Open (November 24th) ·As a general rule, the number of players proceeding to the Final Stage will be up to 96 players.
Final Stage	<p>① 4 days /72 hole stroke play</p> <p>② All tied scores shall be ranked by card play-off in the following order: the best fourth round score → the best third round score → the best second round score → the best fourth round score on 18th hole, 17th hole, and so on.</p> <p>③ If 72 hole are not completed within 4 days, the “substitute day” will be used. If 72 holes are not complete even by using the substitute day, then the competition will be deemed “officially completed” if 54 holes have been completed.</p> <p>④ Only if 54 holes are not complete after using the “reserved rain day,” as above, then the Final Stage will be deemed complete if 36 holes are completed.</p>	<p>Based on the QT ranking list decided by the QT Rule 4-1 and 2, The eligibility to play in the LPGA Tour tournaments of the following season (up to the last tournament before the first re-ranking of the year) and the Step Up Tour will be awarded.</p>

5. Player Companions

(1) Caddies

- ① A player is allowed to provide her own caddy only in the Final Stage. If a player provides her own caddy, he/she must caddy the entire time (from practice round to the competitive rounds.)
- ② Players must take full responsibility for the caddy.

(2) Coaches and Trainers

Follow QT Regulations paragraph 8.

(3) Interpreters

As stated in the QT regulations paragraph 8, if a player is unable to communicate and understand Japanese, she is responsible to arrange an interpreter. All posted information, rules of competition and announcements will be in Japanese.

*The LPGA of Japan reserves the right to ask a player who does not follow the above to leave the competition as stated in QT regulation paragraph 10.

(4) Player Guest

- ① A maximum of 2 player guests per player will be permitted to attend the QT.
- ② Players are responsible for their guests
- ③ If a player guest does not comply with the rules and regulations set by the LPGA of Japan at any Stage or venue, the LPGA has the right to ask the guest to leave the premises.
- ④ Only players are allowed on the course during the competition (including practice rounds.)

6. Other

(1) Amateur Status

According to the rules of Amateur Status as approved by the JGA, a player forfeits her amateur status when she registers as a TP One Year Member. A player does not lose her amateur status even if she plays in the Qualifying Tournament as long as she does not register as a TP One Year Member.

For details of the amateur status, please contact the Japan Golf Association (03-3566-0003).

(2) TP One Year Membership

- ① Any player who receives a final ranking at the QT Final Stage and attends the TP One Year Membership seminar, can register for a TP One Year membership. The membership will be for one year (January 1, 2020 –December 31, 2020.)
- ② If a player wishes to register as a TP One Year Member, she must attend the TP One Year membership seminar (Scheduled for mid- December 2019.) A player must attend the Seminar for 3 consecutive years or 3 times.
- ③ TP One Year Membership fee will be 500,000 yen (plus tax.)
- ④ Players who do not have residency in Japan will need to attain a working visa.
- ⑤ Players must receive a recommendation and signature of guarantee from a LPGA of Japan professional member or an international member who has been in good standing for five years plus a signature of a guarantor.
- ⑥ The details of the One Year TP Membership will be given at the qualifying sites and on the LPGA MYPAGE.

* 2020 TP One Year Members will not be able to register as a TP One Year Member the following year under any circumstance.

* 2020 TP One Year Members will be able to play in the 2020 LPGA Final Pro Test or 2021 LPGA Final Pro Test.

* 2019 TP One Year Members will be able to enter the QT if they have qualified for the 2019 QT.

(3) Re-ranking System

The Re-ranking is the system that is utilized to award playing rights to TP members other than the exempt (seeded)

players. Those players will be re-ranked mid-season (after the tournament designated as the re-ranking tournament) by order of money ranking list (re-ranking list). Following the re-ranking, the tournament field will be decided based on the re-ranking list, not the QT ranking list.

*The details of the Re-ranking System can be found on the LPGA of Japan website

(<https://lpga.or.jp/tournament/reranking/2019/qt#>)

(4) Personal Information

By submitting the application for QT via LPGA MYPAGE and submitting the necessary documents, the players agree that the LPGA of Japan will share their personal information for the scope of the following:

- ① The Information needed to operate and hold any official, sanctioned and special sanctioned events, Step Up Tour, Legends Tour, LPGA Rookie Tournament, Qualifying tournaments, Pro Test and other events held by the LPGA of Japan.
- ② The information needed to operate, answer inquires, invoice, guide and publicize the said events.
- ③ To store and make public the results of these said events.
- ④ The information of name, status (professional or amateur), affiliation (golf club or corporate name) will also be provide to the sponsors and other tournament related personnel including but not limited to media. In the case for students, the name of the school and the school year will be provided.

7. General Instructions

- ① **As a general rule, notices and information by the LPGA of Japan pertaining to the QT will be communicated via MYPAGE. The LPGA of Japan will not be held responsible if the applicant fails to check and receive the information necessary.**
- ② **Notices and information will be sent to the email address registered on MYPAGE. Players are responsible to set their email so that mail from the LPGA will be accepted.**
- ③ **Prior to entering the QT, review this Fact Sheet and the QT Regulations found on the LPGA of Japan website.**
- ④ Players will be disqualified from the QT and the TP One Year Membership immediately if it is discovered that the player gave false information intentionally or unintentionally pertaining to entry qualifications.

For any questions regarding QT should be sent to:

M3_qualify@lpga.or.jp